

Action Item #2: Motion to approve the February 14 and March 6, 2017 Meeting Minutes

NBF Academy Board of Directors' Meeting

February 14, 2017

Minutes

**Attendance:**

**Board Members:** David Schlakman, Claire Foerster, May Humphries, David Hunter, Kevin Knight, Mylena Teixeira, Donald Foley; **Via Phone:** Margaret Walker, Rachel Gordon, Paul Myerson, Christine King; **Absent:** Melissa Jenkins.

**Staff:** Ronelle Swagerty, Xiomara Martinez, Ajumoke Nathan, Luis Cartagena, Quentin Ball, Valore Turner, Katherine Habansky.

The meeting was called to order at 4:15 p.m. by David Schlakman, president.

**Public Comment:** There was no public comment.

**Action Items:**

1. Motion to approve December 13, 2016 meeting minutes: David Hunter 1<sup>st</sup>, Kevin Knight 2<sup>nd</sup>, Unanimous
2. Motion to approve the 2017-2018 school calendar : Mary Humphries 1<sup>st</sup>, David Hunter 2<sup>nd</sup>, Unanimous
3. Motion to approve a new Document Destruction Policy for the Accounting Manual: David Hunter 1<sup>st</sup>, Mary Humphries 2<sup>nd</sup>, Unanimous
4. NEW: Motion to approve the proposal concerning ending NBFA's onsite after school program: David Hunter 1<sup>st</sup>, Mary Humphries 2<sup>nd</sup>, Unanimous.

**Discussion Items:**

**After School**

Ronelle mentioned the many challenges NBF Academy has consistently and historically faced trying to manage its afterschool program. Most recently, they are insufficient space to provide high quality programming, a spike in negative behaviors, and the inability to transfer emotionally responsive practice into after school sessions despite ongoing training of the subcontracted staff. Academic Dean Valore Turner, who oversees the program, shared the different off-site options that will be made available to NBFA for 2017-2018. NBFA will partner with four local neighborhood programs: The Shehan Center, The YMCA, The Boys & Girls Club and the McGivney Community Center. The centers, each located in a different part of the city,

are holding over 300 spots just for NBFA students. The costs vary, with ranges from \$0 for those qualifying for sliding fees to \$200 per month. NBFA will provide transportation to the program with parents responsible for pick up at the end of the evening. Each vendor will participate in four information sessions at which families can take advantage of early bird registration.

David Hunter shared that children get the most out of after school programming when there is a clear transition from one location to the next. Christine King recommended videotaping one of the information sessions for families that miss them. Discussion ensued.

### NAEYC

Swagerty took questions on the NAEYC accreditation process, which is underway with an anticipated completion date of March 2018. Anticipating unbudgeted costs, the board requested a NAEYC budget as it becomes clearer what improvements will be needed to gain accreditation.

### Committee Reports

Claire Foerster shared a brief Development Committee report, informing the board that plans for the April 20 gala are solidified with Chubby Checker headlining. She explained that we will use I-Pads at the gala for the first time. Hunter reiterated the need for a master development plan. He and Claire agreed they would create a small committee and work with Quentin to generate one.

Kevin Knight shared a brief update as Capital Campaign chair, informing the board that the committee held its first meeting this week.

Luis Cartagena reviewed the financials, fielding a question about the ~\$718,000 favorable variance in salaries and benefits to date. Cartagena said he would look closer at the details and email the board at a later time.

Meeting was adjourned at 5:12 Pm by David Schlakman

Respectfully Submitted,

Xiomara Martinez,  
Recording Secretary