

NBFA School Board Meeting Minutes
June 16, 2015

Attendance: Richard Bentley, Lisa Callahan, Claire Foerster, David Hunter, Sabita Kanhai, Christine King, Kevin Knight, Paul Myerson, David Schlakman (Board President) and Shari Ginyard (Recording Secretary)

Staff: Ronelle P. Swagerty (CEO), Edward Del Signore, Jumi Nathan, Dennis Jones, Tom Lupinski and Julie Singer

The meeting was called to order at 9:02 a.m. by David Schlakman, President of the Board.

No public comment.

CEO Report: Ronelle P. Swagerty, CEO

1. *Legislative Session Recap*

Mrs. Swagerty made the group aware that there were several bills enacted that will impact Charters. (Please see CEO report). She also informed that the legislature approved additional seats to enable NBFA to open a third Pre- K classroom. Additionally, she noted that new legislation requires NBFA's Pre-K to be NAEYC (National Association for the Education of Young Children) accredited by 2017. Some application cost will be accrued.

2. *End-of-Year Wrap Up*

- a. **Year One Theory-of-Change Goals:** Mrs. Swagerty informed that the school has made progress toward its first year goals.
- b. **Instruction:** Mrs. Nathan informed that teachers used bi-weekly lesson planning that helped teachers adhere to the standards based pacing guide. She also stated that smaller group instruction has been helpful in addressing individual student needs. In addition she mentioned that student's skill were measured twice monthly via Common Formative Assessments (CFA). For more details please see the Instructional report.
- c. **Data Dashboard:** Mrs. Swagerty and Ms. Singer presented the dashboard
 - i. David Hunter stated the graphs and charts should have clear benchmarks. He also questioned the sixth grade reading results. Ms. Nathan responded that we are working on unifying the curriculum for better results. Discussion ensued.
 - ii. Christine King questioned the measure of proficient teachers. She stated, the gauge of how effective they are should be the student's grades.
 - iii. Kevin Knight added that grades 3 and 6 need a sort of intensive care. A structure that focuses on those two groups specifically. The group discussed.

3. *Personnel Update*

- a. NBFA is hiring its first Social Worker
- b. The Leadership team is losing Mr. Jones (Dean of student and families) due to a family move to South Carolina.
- c. Nurse and Librarian are leaving as well.

4. *NBFA 2015-2016 Benefits Overview*

Ronelle explained proposed changes in benefits for the coming school year. If approved, the areas that would be affected are a) Paid Time Off and b) wait time for new hire benefits.

Finance Operation Report: Tom Lupinski, Operations Manager

1. **Results:** Tom reported Net Income before unbudgeted Construction Grant Revenue equaled \$843K, \$258K greater than budget. Net Income equaled \$1.182M
2. **Facilities Update:** Meal costs were over budget due to a higher level of student participation in our school meal program. For more details please see the Finance Operations Report.
3. **Healthy Food Certification:** It was reported that the State requires the Board of Education to participate in the National School Lunch Program. The Healthy Food Certification requirements were shared with the Board.
 - a. Christine King suggested having the children determine what healthy food means to them so that they know their opinions are valued. Discussion ensued.

Development Report: Quentin Ball, Development Director (Mrs. Swagerty spoke in her absence)

1. **Results for 11 months ending 5/31/2015:** It was reported that Development is above goal.
2. **2015-2016 Strategic Development Plan:**
 - a. Individual Giving Goal: \$250,000
 - b. Corporate Giving Goal: \$60,000
 - c. Foundation Giving Goal: \$500,000

Governance: David Schlakman, Board President, presented the following slate:

2015-16 Slate of Officers:

- a. Carol Foerster; Vice President
- b. Christine King; Secretary
- c. Paul Myerson; Treasurer
- d. David Schlakman; President

Action Items:

1. **2015-2016 Benefits Plan:**
Approved. David H. 1st, Kevin K. 2nd Unanimous
2. **NBFA's Emergency Procedures Guide:**
Approved. David H. 1st, Paul M 2nd, Unanimous
3. **Healthy Food Certificate:**
Approved. David H. 1st, Claire F. 2nd Unanimous
4. **2015-2016 Slate of Officers:**
Approved. David H. 1st, Richard B. 2nd Unanimous
5. **March 17, 2015 Minutes:**
Approved. David H. 1st, Richard B. 2nd Unanimous

Meeting was adjourned at 10:25 a.m. by David Schlakman.

Respectfully Submitted,

Shari Ginyard