

**New Beginnings Family Academy
Board of Directors' Agenda
April 25, 2017
4:15 – 6:00 p.m.**

Topic	Time/Mins.	Facilitator
Welcome/Opening Comments 4:15 p.m.	0	David Schlakman, President
Public Comments	10	
Committee Chair Reports	20	Kevin Knight, Governance Claire Foerster, Development Paul Myerson, Treasurer
<ul style="list-style-type: none"> • Governance: Presentation of Jim Pratt-Heaney as a candidate for the board • Development • Finance: Year-end projections 		
Action Item(s)	25	David S. Ronelle P. Swagerty, CEO Quentin Ball, CSO Luis Cartagena, COO
<ol style="list-style-type: none"> 1. Motion to approve the appointment of Jim Pratt-Heaney onto the NBF Academy Board of Directors for a three-year term beginning July 2017 2. Motion to approve the February 14 and March 6, 2017 meeting minutes 3. Motion to amend Section IV, Article 4.1 of the NBFA Personnel Policy 4. Motion to approve a Capital Asset Control and Tracking Procedure 5. Motion to modify NBF Academy's lease with Friends of NBFA 6. Motion to approve the proposed 2017-2018 school budget 		
Discussion Item(s):	30	
1. Capital Campaign update		Ronelle, Quentin, et al
Executive Session – Real estate matter	10	
Closing Comments/Adjournment 6:00 p.m.	5	David S.

Action Item #2: Motion to approve the February 14 and March 6, 2017 Meeting Minutes

NBFA Board of Directors

March 06, 2017

Meeting Minutes

Attendance:

Board Members: Mary Humphries, Kevin Knight, Mylena Teixeira, Don Foley

Via Phone- David Schlakman, Claire Foerster, Paul Myerson, David Hunter, Margaret Walker, Rachel Gordon

Absent: Melissa Jenkins, Christine King

Staff: Ronelle Swagerty, Xiomara Martinez, Luis Cartagena

The meeting was called to order at 4:15p.m. by Claire Foerster Vice- President.

Public Comment: No Public Comment.

Action Items:

1. Motion to authorize RPS to gather information concerning the sale or lease of contiguous vacant lots on Garden Street: Kevin Knight 1st, David Hunter 2nd. Unanimous.

Ronelle shared with the board a listing of vacant lots on Garden Street that are for sale or for lease. The Bridgeport Housing Authority, which owns most of the property, has expressed an interest in selling or leasing the lots. The purpose for acquiring the lots would be to create outdoor play space for our students, possibly a garden and additional parking space etc. Ronelle explained to the Board that these properties will need environmental testing to detect if and to what degree they are contaminated. David Schlakman said the seller should certify any issue the property may have. Claire suggested Ronelle consider hiring a consultant to help her with this process. Don Foley offered to introduce Ronelle to an environmental lawyer friend who may be a good source. Other related discussion ensued before a vote was taken.

Meeting was adjourned at 4:40pm by Claire Foerster.

Respectfully Submitted,

Xiomara Martinez,
Recording Secretary

are holding over 300 spots just for NBFA students. The costs vary, with ranges from \$0 for those qualifying for sliding fees to \$200 per month. NBFA will provide transportation to the program with parents responsible for pick up at the end of the evening. Each vendor will participate in four information sessions at which families can take advantage of early bird registration.

David Hunter shared that children get the most out of after school programming when there is a clear transition from one location to the next. Christine King recommended videotaping one of the information sessions for families that miss them. Discussion ensued.

NAEYC

Swagerty took questions on the NAEYC accreditation process, which is underway with an anticipated completion date of March 2018. Anticipating unbudgeted costs, the board requested a NAEYC budget as it becomes clearer what improvements will be needed to gain accreditation.

Committee Reports

Claire Foerster shared a brief Development Committee report, informing the board that plans for the April 20 gala are solidified with Chubby Checker headlining. She explained that we will use I-Pads at the gala for the first time. Hunter reiterated the need for a master development plan. He and Claire agreed they would create a small committee and work with Quentin to generate one.

Kevin Knight shared a brief update as Capital Campaign chair, informing the board that the committee held its first meeting this week.

Luis Cartagena reviewed the financials, fielding a question about the ~\$718,000 favorable variance in salaries and benefits to date. Cartagena said he would look closer at the details and email the board at a later time.

Meeting was adjourned at 5:12 Pm by David Schlakman

Respectfully Submitted,

Xiomara Martinez,
Recording Secretary

Action Item #2: Motion to approve the February 14 and March 6, 2017 Meeting Minutes

NBF Academy Board of Directors' Meeting

February 14, 2017

Minutes

Attendance:

Board Members: David Schlakman, Claire Foerster, May Humphries, David Hunter, Kevin Knight, Mylena Teixeira, Donald Foley; **Via Phone:** Margaret Walker, Rachel Gordon, Paul Myerson, Christine King; **Absent:** Melissa Jenkins.

Staff: Ronelle Swagerty, Xiomara Martinez, Ajumoke Nathan, Luis Cartagena, Quentin Ball, Valore Turner, Katherine Habansky.

The meeting was called to order at 4:15 p.m. by David Schlakman, president.

Public Comment: There was no public comment.

Action Items:

1. Motion to approve December 13, 2016 meeting minutes: David Hunter 1st, Kevin Knight 2nd, Unanimous
2. Motion to approve the 2017-2018 school calendar : Mary Humphries 1st, David Hunter 2nd, Unanimous
3. Motion to approve a new Document Destruction Policy for the Accounting Manual: David Hunter 1st, Mary Humphries 2nd, Unanimous
4. NEW: Motion to approve the proposal concerning ending NBFA's onsite after school program: David Hunter 1st, Mary Humphries 2nd, Unanimous.

Discussion Items:

After School

Ronelle mentioned the many challenges NBF Academy has consistently and historically faced trying to manage its afterschool program. Most recently, they are insufficient space to provide high quality programming, a spike in negative behaviors, and the inability to transfer emotionally responsive practice into after school sessions despite ongoing training of the subcontracted staff. Academic Dean Valore Turner, who oversees the program, shared the different off-site options that will be made available to NBFA for 2017-2018. NBFA will partner with four local neighborhood programs: The Shehan Center, The YMCA, The Boys & Girls Club and the McGivney Community Center. The centers, each located in a different part of the city,